

MIRANDA PALACIO

Salinas, California
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JOB OBJECTIVE: To obtain a position that will enable me to use my strong organizational skills, educational background and ability to work well with people.

QUALIFICATIONS

- Excellent communication and writing skills.
- Proficient with computer literate such as Microsoft Word, Microsoft Excel, Power point and Internet.
- Listens carefully to instructions and correctly carries them out.
- Motivation and enthusiasm in doing the work well.

PROFESSIONAL EXPERIENCE

2010-Present Forever 21, Monterey, California

Sales Associate

- More than 1 year in customer service and retail sales working environment.
- Hardworking, energetic, and reliable; recognized for assuming additional responsibilities.
- Maintain strong knowledge of current sales promotions, policies regarding payment and exchanges, and security practices.
- Recommend, select, and help locate merchandise based on customers' needs and desires.

2008-2009 La Fiesta, Chualar, California

Cashier

- Knowledge of cash handling and counting.
- Greet customers entering establishments.
- Stock and organized shelves and displays.
- Maintain a clean work environment

EDUCATION

AA Degree, Liberal Arts w/ psychology, 2012, Hartnell College, Salinas, California

High School Diploma, 2008, Salinas High, Salinas, California

REFERENCES

Available upon request